



## Looking for a new career direction? Check out these free seminars!

**Harper College at the Arlington Heights WorkNet Center presents:**

**1. Career Branding:** Branding is a marketing term that indicates a preferential status and in a job search it has the same meaning. Individuals that are successful at branding their professional image can count on being sought after, typically are re-employed faster and rarely have to struggle to find an interested customer (employer). This seminar will give details on professional self branding and the techniques to make it happen. **Thursday September 2, 2:00 – 3:30 p.m.**

**2. O\*Net Training for Career Exploration:** Create and save a personal profile about your interests in a hands-on, guided **online** session using the O\*Net Interest Profiler, Work Importance Locator, Skills Assessment and Occupation Sort. Learn how to research State of Illinois databases for up-to-date information on wages, current employment and future job Outlook, and use this with your profile results for a better career match. **(Basic internet proficiency req'd) Limit 12. Tuesday, September 7, 1:30-3:30 p.m.**

**3. Truck Driver Training Information Session:** Looking for a way to get out from behind a desk and out onto the open road? Want to see the country, or be your own boss? Truck driving is an occupation that has among the largest numbers of openings each year! Join Jeffrey Clark to hear about career opportunities for truck drivers, and learn how the Harper College Truck Driver Training program can help you get rolling! Jeff will discuss program requirements and help you determine whether this field is for you! **Friday, September 10, 1:00-3:00 p.m.**

**4. MIDAS – Multiple Intelligences Assessment:** How well do you know yourself? Can you describe your abilities accurately and fully? Take the **MIDAS™**(Multiple Intelligences Developmental Assessment Scales) and find out which of the eight intelligences are your strongest. Use this knowledge to find the best kind of work for you at this time in your life. Online format. **Basic ability to use the internet required. Limit 12. Monday September 13, 1:30-3:30 p.m.**

**5. First Steps with LinkedIn:** Heard about LinkedIn but don't know how to get started? Register for this instructor-led, hands-on session for beginners and learn the basics of how to use this great networking tool in your job search. You will complete your profile and go away ready to begin using LinkedIn to make the connections that could lead to your next job! **Must have an active email address as well as a Knowledge of Microsoft Office and internet! Limit 12 Monday, September 14, 1:30-3:30 pm**

**6. Practical Household Budgeting-** Budgeting expert Sherry Ridge will provide you with a step-by-step practical approach to creating and following your own personal household budget, particularly important during times of unemployment or loss of income when finances are tight. Upon completion, you will have a practical plan that will help you budget your money for all your household expenses. Bring a list of all your house expenses, incomes, and a calculator to class. A workbook will be provided in class to registered participants. **Limit 20 students. Friday, September 17, 1:00- 3:00 pm**

**7. JIST Cards for Networking:** Learn how to create and use a simple tool, called a "Jist Card," to help speed up your job search by networking more effectively. Join us for a short video by employment guru Mike Farr, of JISTWORKS Publishing, and take home a workbook full of great tips, techniques and samples. **Wednesday, September 22, 1:30-3:30 p.m.**

**R.S.V.P. REQUIRED FOR THESE FREE SEMINARS!**

**CALL 847- 437- 9663**

**All of the sessions are held at The Arlington Heights WorkNet Center:  
723 W. Algonquin Rd., Arlington Heights, IL 60005**